MALAYSIAN EXAMINATIONS COUNCIL

IMTIHAN AL-KAFAAH LI AL-LUGHAH AL-ARABIYYAH (IKLA)
YEAR 2021 VIA ONLINE

B.		SPECIFIC INSTRUCTIONS	
	B.1	**READING SKILL TEST COMPONENT (500/2)**	
		B.1.1.	The test time for this component is **30 minutes**.
		B.1.2.	This question paper consists of **three sections**, namely **Section A**, **Section B**, and **Section C**. Each section has **five questions**. Each question contains option A, B, and C. Answer **all** the questions.
		B.1.3.	The questions and options will be **displayed on the computer screen**.
		B.1.4.	Candidates are required **to choose and click** on one of the options (**A**, **B**, **or C**) **that are displayed on the computer screen** to answer the questions. To go to the **next question**, candidates are required to click the **Next** button.
		B.1.5.	Candidates may use the **Back** button on the computer screen to **review** the answer options displayed on the computer screen for the purpose of **correcting the answers** or **answering unanswered questions** as long as the test time has not ended.
		B.1.6.	Candidates who have **completed answering all the questions** before the time ends are required to **submit their answers** by clicking the **Submit (End of Exam)** button on the computer screen. The phrase **'YOU HAVE SUBMITTED YOUR ANSWER. THANK YOU'** will be displayed on the computer screen after that.
		B.1.7.	Candidates will be **logged out** from the test system when clicking the **Submit (End of Exam)** button.
		B.1.8.	The phrase **'THIS EXAM HAS ENDED. THANK YOU'** will be displayed on the computer screen when the test ends. The system will **automatically** submit candidates' answers into the test system even if the candidates did not click the **Submit (End of Exam)** button.
		B.1.9.	Candidates are advised to **always refer to the remaining test time** displayed at the **top right corner** of the computer screen.
		B.1.10	Candidates are advised to watch the **Tutorial Video of IKLA Test Taking Guide** by browsing the link provided on IKLA/D to ensure the test will run smoothly.

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B.			SPECIFIC INSTRUCTIONS
	B.2		**WRITING SKILL TEST COMPONENT (500/3)**
		B.2.1	The test time for this component is **60 minutes**.
		B.2.2	This question paper consists of **four questions**. **Three** questions from **Section A**, and **one** question from **Section B**. Answer **all** the questions.
		B.2.3	Answers must be written on a **test pad** provided by the candidates. Candidates are required to write their **name** and **identification card number** at the **top of each answer sheet**.
		B.2.4	Candidates must use a **black ink pen** to write the answers on the answer sheet.
		B.2.5	Questions will be **displayed on the computer screen**.
		B.2.6	Candidates are required to click the **Next** button to go to the next question.
		B.2.7	Candidates may use the **Back** button to **review the questions** displayed on the computer screen.
		B.2.8	The phrase **'THIS EXAM HAS ENDED. THANK YOU'** will be displayed on the computer screen when the test ends.
		B.2.9	After completing answering the questions, candidates are required to **scan** the answers by using a **scanning application** such as Camscanner if candidates are using a mobile phone to **save the files in PDF format**. Candidates are required to use their own I**dentification Card Number** to **name the PDF file**. Candidates must **upload** the PDF file at the **Upload section** provided in the Writing component test system on the computer and then click the **Submit button**. Candidates are required to **check** the PDF file first before clicking the Submit button.
		B.2.10	**Reminder**: Candidates are given **15 minutes** after the test time ends for this component to submit the answers that have been scanned. The system for receiving the answers from candidates **will be closed in 15 minutes** after the test time ends.
		B.2.11	Candidates are required to **keep** the proof of submission of the answers for reference if required.
		B.2.12	Candidates who **do not** submit the answers are considered as absent.
		B.2.13	Candidates are advised to **always refer to the remaining test time** displayed at the **top right corner** of the computer screen.
		B.2.14	Candidates are advised to watch the **Tutorial Video of IKLA Test Taking Guide** by browsing the link provided on IKLA/D to ensure the test will run smoothly.

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B.			SPECIFIC INSTRUCTIONS
	B.3		**LISTENING SKILL TEST COMPONENT (500/1)**
		B.3.1	The test time for this component is **30 minutes**.
		B.3.2	This question paper consists of **four sections**, namely **Section A**, **Section B**, **Section C**, and **Section D**. Each section has **five** questions. Each question contains option A, B, and C. Answer **all** questions.
		B.3.3	Candidates are encouraged to use **earphones during the test** to get a **good sound quality**.
		B.3.4	Candidates are required to **test the usability** of the earphones before the test begins to avoid any problems during the test.
		B.3.5	Candidates are required to **click** the **Play** ▶ button to play the audio. Audio of the excerpts and questions will be played to the candidates **twice in a row**. The excerpts will **not** be displayed on the computer screen. Only the **questions** and **options** are displayed on the computer screen.
		B.3.6	Candidates are required **to choose and click** on one of the options (**A**, **B**, **or C**) **that are displayed on the computer screen** to answer the questions. To go to the **next question**, candidates are required to click the **Next** button.
		B.3.7	Candidates may use the **Back** button on the computer screen to **review** the answer options displayed on the computer screen for the purpose of **correcting the answers** or **answering unanswered questions** as long as the test time has not ended.
		B.3.8	Candidates who have **completed answering all the questions** before the time ends are required to **submit the answers** by clicking the **Submit (End of Exam)** button on the computer screen. The phrase '**YOU HAVE SUBMITTED YOUR ANSWER. THANK YOU**' will be displayed on the computer screen after that.
		B.3.9	Candidates will be **logged out** from the test system when clicking the **Submit (End of Exam)** button.
		B.3.10	The phrase '**THIS EXAM HAS ENDED. THANK YOU**' will be displayed on the computer screen when the test ends. The system will **automatically** submit candidates' answers into the test system even if the candidates did not click the **Submit (End of Exam)** button.
		B.3.11	Candidates are advised to always **refer to the remaining test time** displayed at the **top right corner** of the computer screen.
		B.3.12	Candidates are advised to watch the **Tutorial Video of IKLA Test Taking Guide** by browsing the link provided on IKLA/D to ensure the test will run smoothly.

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B.		SPECIFIC INSTRUCTIONS	
	B.4	**SPEAKING SKILL TEST COMPONENT (500/4)**	
		B.4.1	The test time for this component is **30 minutes**.
		B.4.2	Candidates will be tested **face-to-face** via online by the examiner.
		B.4.3	Candidates are required to log-in using the **link** provided on the IKLA test registration slip (IKLA/D) **20 minutes** before the speaking test begins (**please refer to the Speaking Test Timetable**).
		B.4.4	After logging in, candidates will be placed in the **Waiting Room**.
		B.4.5	Candidates will then be transferred by the examiner to the **Test Room 10 minutes** before the test begins. There will be **four** candidates in the test room. Candidates will be given **a briefing by the Examiner**.
		B.4.6	Candidates **MUST** turn on their camera and microphone when in the test room.
		B.4.7	The test is divided into **two** sections. The **first** section is an **individual presentation**. Each candidate is allocated **4 minutes** for this section, **2 minutes** are allocated for **preparation** (candidates may make notes on a paper provided by the candidate) while another **2 minutes** for the **individual presentation**.
		B.4.8	The **second** section is the **group discussion** of **four** people. In this section, each candidate is allocated **4 minutes** for **preparation** (candidates may make notes on a paper provided by the candidate) **followed by a group discussion (10 minutes).**
		B.4.9	After the speaking test is completed, the examiner will **log-out** all candidates from the test room before the next four candidates from the waiting room are transferred to the test room.
		B.4.10	The video conferencing application that will be used is Lifesize. Please refer to the Lifesize Apps Handbook for IKLA 2021 at the link: **http:www.mpm.edu.my/ikla/lifesize-apps-handbook-ikla 2021** for more information.
		B.4.11	Candidates are required to **test the computer devices such as their microphone and camera** that will be used for this test in the Lifesize application through: Link.　　: **https://call.lifesizecloud.com/10669424** Passcode: **251251** The testing on this computer devices must be done **3 days before the date of the speaking test**. This is to avoid any problems during this test.